# South Central Louisiana Human Services Authority Board Meeting Minutes August 13, 2019

Members Present: Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Lynne Farlough (St. John the Baptist), Alvina Matherne (St. Charles)

Members Absent: Cheryl Turner (Terrebonne), and Dr. Victor Tedesco, III (Terrebonne)

Guest in attendance: Lisa Schilling (Executive Director), Janelle Folse (Fiscal Director), Misty Hebert (Clinical Director), Wesley Cage (Developmental Disabilities Director), and

Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:10 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mr. Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the July 24, 2019 meeting were reviewed. Mr. Bryan Zeringue motioned to approve the minutes of the July 24, 2019 Board Meeting, seconded by Ms. Alvina Matherne, motion carried and minutes were approved.
Board Issues	Board Member Travel Reimbursement: Board Members were reminded to submit travel reimbursement forms.  Vacant Board Member Seats Update: Ms. Schilling discussed a nurse from St. James Parish Hospital called regarding the open seat in St. James Parish. Ms. Schilling has sent her information. Ms. Schilling has also called the Senate Legislative Committee regarding the Gubernatorial Board Appointments. She is still awaiting a phone call from the Committee.
Executive Director Report	<ul> <li>Agency Update: Lisa Schilling</li> <li>CIT Dispatcher Training: Ms. Schilling reported a 2<sup>nd</sup> Dispatcher Training is coming up this month in St. Charles Parish. Ms. Schilling discussed SCLHSA's collaboration with the Lafourche Parish Sheriff Department in obtaining grant funding to provide CIT Training for 272 existing officers throughout Lafourche Parish. This would amount to 10 Trainings of 27 officers. SCLHSA would need to hire a second Trainer to assist with the classes.</li> <li>HTV Taping 8/26/19: Ms. Schilling reported the next HTV Taping is scheduled for August 26<sup>th</sup>. Mr. Bryan Zeringue discussed the positive feedback received from last month's show on Prevention. Ms. Schilling also reported SCLHSA Full Circle is one of the highest ranked shows on HTV according to Mr. Folse.</li> <li>SCLHSA Mobile Clinic Ribbon Cutting – St. Charles Parish (9/16/19): Ms. Schilling announced the SCLHSA Mobile Clinic Ribbon Cutting Ceremony is scheduled for September 16<sup>th</sup> at Mt. Zion Baptist Church in St. Charles Parish. SCLHSA will provide Primary Care services 2 days per month beginning on September 16<sup>th</sup>.</li> <li>Marketing Services Update: Ms. Schilling reviewed a handout of Marketing Activities for the 4<sup>th</sup> Quarter FY19 to include Social Media Data, Community Events/Outreach Data, Customer Service Email Data, Quarterly Marketing Activities and Upcoming Activities.</li> <li>FY20 Budget: Ms. Schilling reviewed the FY20 Appropriated Budget handout with the categories for funding. The budget for FY20 is \$23,084,183.00.</li> </ul>
Executive Director Report (cont'd)	<ul> <li>Ms. Lynn Farlough motioned to accept the FY20 Appropriated Budget, seconded by Mr. Bryan Zeringue, motion carried.</li> <li>Contracts for FY20: Ms. Schilling reviewed the Contracts for FY20 to include Professional Services Contractors, Social Service Contractors, and Individual Agreements. The total for Professional Services Contractors is \$1,612,327.00, Social Services Contractors is \$3,071.427.00, and the overall total for Agreements is \$1,221,075.00.</li> <li>Ms. Alvin Matherne motioned to accept the FY20 Contracts, seconded by Mr. Bryan Zeringue, motion carried.</li> </ul> Financial Report: Janelle Folse

- Monthly Budget Summary (June): Ms. Folse reviewed the FY 18-19 Budget Analysis for June as of 6/30/2019, including projected revenues/expenditures and the Legislative Appropriated Budget.
- Revenue Report (June): Ms. Folse reviewed the FY 18-19 Revenue Report for June as of 6/30/2019, reflecting collections including recoupments/write-offs/adjustments as of 6/30/2019.
  - Ms. Alvina Matherne motioned to approve the FY 18-19 June Budget Analysis and the Revenue Reports for June as of 6/30/2019, seconded by Mr. Bryan Zeringue, motion carried.

## Operational Report: Lisa Schilling for Kristin Bonner

- <u>General Safety Plan</u>: Ms. Schilling reviewed the Risk Management General Safety Plan to include minor changes to the language on the Plan.
- <u>Violence Prevention Plan</u>: Ms. Schilling reviewed the Violence Prevention Plan to include minor changes to the language on the Plan.
  - Ms. Alvina Matherne motioned to approve the changes to the General Safety Plan and Violence Prevention Plan, seconded by Ms.
     Lynn Farlough, motion carried.
- 4<sup>th</sup> Quarter Top Diagnosis: Ms. Schilling reviewed the 4<sup>th</sup> Quarter Top Diagnosis to include Substance Abuse Disorders and Mental Health Disorders.

## Behavioral Health: Misty Hebert

- <u>Federal Probation and Parole Contracts</u>: Ms. Hebert discussed the Federal Probation and Parole Contracts. SCLHSA must submit a Solicitation every three years and at this time SCLHSA has all 6 Solicitations. Ms. Hebert also reported from 7/01/2018 to 6/30/2019 46 patients were seen, 258 Services were provided and the total income was \$20,659.96.
- Narcan Distribution Numbers: Ms. Hebert reviewed the Summary of dispensed Narcan Nasal Spray. The total numbers of nasal sprays distributed 1,614 and the total number of kits (2/pack) 807. Ms. Hebert also reported with the use of the spray, Lafourche Parish Sheriff's Office was able to successfully reverse 1 overdose, Houma Police Department had 2 reversals and St. John Sheriff's Office had 1 reversal.

### Developmental Disabilities: Wesley Cagle

- <u>Program Statistics</u>: Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1231 Waivers (764 NOW, 238 SW, 196 CC and 33 ROW). There are over 143 individuals receiving IFS funding, 25 Crisis, and 130 FFF slots filled.
- <u>Employment Initiative</u>: Mr. Cagle discussed SCLHSA DD is working with the LA Workforce Commission and LA Rehabilitation Services to plan an Empowerment through Employment Conference inviting all clients and families interested in employment. Mr. Cagle also discussed all support coordination agencies, provider agencies, and LGE's are required to undergo training as part of OCDD's plan to increase the employment numbers. Mr. Cagle reported Terrebonne ARC and St. Charles ARC are participating in a grant with the Governor's Office on Disabilities to assist in the employment of individuals with developmental disabilities.
- <u>Critical Incident Resolution Issues</u>: Mr. Cagle discussed the Critical Incident Resolution issues. There is a new system which has been in effect since May, 2019. The system has not be operational and there have been many problems. The issues are being addressed by OCDD. Mr. Cagle reported they have not received the quarterly reports due to the problems with the system.
- Reluctance of OCDD to offer New Opportunities Waivers: Mr. Cagle discussed since the new tiered system went into effect, the New Opportunities Waivers are not offered in the beginning. An Adult Waiver is offered first and if the services are not what is needed, Support Coordination has to justify the need for greater services. OCDD has been reluctant to offer the New Opportunity Waivers. Mr. Cagle discussed there is a concern with referrals for greater service.

### **Old Business**

New Business	None
Views and Comments by the	None
Public	
Consideration of Other Matters	<u>SCLHSA Events Calendar</u>
	Board Meeting Schedule: The Board Meeting will be on Thursday, September 19, 2019.
Adjournment	Motion to adjourn by Mr. Bryan Zeringue, seconded by Ms. Alvina Matherne, motion carried. Meeting adjourned at 7:51pm.